



# CLUB CONSTITUTION

## 1. CLUB NAME

The name of the Club will be "BelperTenTwenty Triathlon Club", hereinafter referred to as the Club.

The Club shall be affiliated to the British Triathlon Federation (BTF). Affiliations to other bodies shall be decided by the Committee or at a General meeting.

## 2. OBJECTIVES

The objectives of the Club will be to promote the enjoyment and participation of its Members in the sports of Aquathlon, Duathlon and Triathlon.

## 3. MEMBERSHIP

The membership shall consist of the following categories:

Membership type	Definition
Adult	Any person over 16 years of age at the time of joining
Junior	<i>Not available yet – The Club will establish Safeguarding Protocols before offering this category</i>
Student	Any person in full time education
OAP	Any person who will be aged 65 or over at the end of the membership year
Family	<i>Not available yet – The Club will establish Safeguarding Protocols before offering this category</i>
Honorary	n/a
Lifetime	n/a
Day	Any individual participating in any club activity that is not covered by an existing membership type

Applications for membership, which must be made annually, shall be open to persons of any sex from the age of 16 who have interests and activities which further the objectives of the Club. Applicants will be deemed to agree to abide by this Constitution and Code of Conduct. The Committee has the power to decline applications.

The membership year shall run for twelve months from April 1<sup>st</sup> to March 31<sup>st</sup>. Pro Rata Rates are allowed on a Qtrly basis. The membership of any member who does not renew their subscription within one month of the due date will be deemed to have lapsed.



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The rate of subscriptions and day membership fee shall be determined at the AGM of the Club, based upon the recommendations of the Committee.

Members have priority at all Club training sessions and events. Where Non-Members are allowed to participate in Club activities they will be charged a fee for being a Day member. The Committee has the right to waive this Day membership fee for an individual where special circumstances exist

## 4. SPORTS EQUITY

This Club is committed to ensuring that equity is incorporated across all aspects of its development. In doing so it acknowledges and adopts the following Sport England definition of sports equity:

*Sports equity is about fairness in sport, equality of access, recognising inequalities and taking steps to address them. It is about changing the culture and structure of sport to ensure it becomes equally accessible to everyone in society.*

The Club respects the rights, dignity and worth of every person and will treat everyone equally within the context of their sport, regardless of age, ability, gender, race, ethnicity, religious belief, sexuality or social/economic status.

The Club is committed to everyone having the right to enjoy their sport in an environment free from threat of intimidation, harassment and abuse.

All club members have a responsibility to oppose discriminatory behaviour and promote equality of opportunity.

The Club will deal with any incidence of discriminatory behaviour seriously, according to club disciplinary procedures.

## 5. MANAGEMENT

The Committee is responsible for leading the policy, strategy, good stewardship, and day to day management of the Club, and has the power to take actions to fulfil these roles. The Committee will be accountable to the Members, primarily through the AGM.

The Committee shall consist of the elected members listed in the following structure:

Chairman

Secretary

Treasurer

Committee Member 1

Committee Member 2

Other officers can be decided at the Annual General Meeting (AGM) or subsequently by the Committee but only the five defined positions will have committee voting rights unless agreed otherwise at the AGM.

The Committee shall have the power to co-opt an unlimited number of persons in the capacity of advisers or task owners, but these persons shall not have any voting rights on the committee.

A quorum shall consist of three voting members.



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Decisions put to a vote shall be resolved by simple majority at Committee Meetings. If there is an even number of Committee members in attendance at a meeting and the vote is tied the Secretary must then seek the vote of all non-attending members. If any abstentions results in a majority not being reached then the decision will be put to all Club Members to vote upon.

No officer may obtain pecuniary or other advantage by virtue of his or her position as officers of the Club, nor may any person receiving payment from the Club be on the Committee, with the exception of any coaching fees/reimbursements agreed by the committee

The Executive Committee shall have full power to deal with all matters relating to the club not reserved to a General meeting in terms of this constitution, including power to make public and enforce such bye-laws as the Committee feel necessary to govern the activities of the Club [including bye laws relating to discipline].

Any training session, event or activity that is provided under the auspices of BelperTenTwenty Triathlon Club must be authorised by the Committee.

## 6. GENERAL MEETINGS

### ANNUAL GENERAL MEETINGS

An AGM shall be held each year.

All paid up members over 16 shall have full voting rights.

The quorum shall be the minimum of either:

15% of Club members with voting rights;

or

10 members with voting rights.

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The principal business of the AGM will be:

For the outgoing Committee to account for their stewardship (including presentation of Financial Accounts);

To elect a Committee for the following year;

To appoint Auditors; and

To agree a strategy and activities for the following year.

At each AGM all committee members shall resign but may stand for re-election. Any unfilled positions or task owners will be appointed by the Committee after appropriate communication with members.

Changes in the constitution of the Club shall be ratified by the AGM although the committee may make interim changes or additions; providing a two-thirds majority of the committee is achieved.

### NOTICE OF MEETINGS

Thirty days notice of the AGM shall be given. The agenda will normally be circulated prior to the meeting.

### EXTRAORDINARY GENERAL MEETINGS

An extraordinary general meeting may be called at any time providing ten members, or 15% of the membership (whichever is less) so wish. A minimum seven days notice shall be given for such a meeting and items for the agenda circulated also 7 days in advance of the meeting.



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## VOTING

Decisions put to the vote shall be resolved by simple majority at General Meetings. If a majority cannot be reached at a General Meeting then the decision will be put to all Club Members to vote upon.

## ASSETS

The assets of the club shall be used to further the objectives of the Club. In the event of dissolution of the Club any property shall be sold to meet the debts and liabilities of the Club. Any assets remaining shall be donated to a similar organization and not to members.

## EXCLUSION FROM LIABILITY

Neither Club officers nor members shall be liable to any member or guest for injury, loss or damage to property occurring during Club activities, although BTA club insurance will be taken out.

## 7. FINANCES

The club treasurer will be responsible for the finances of the club.

The financial year of the club will run from *1<sup>st</sup> April* and end on *31<sup>st</sup> March*

All club monies will be banked in an account held in the name of the club.

An audited statement of annual accounts will be presented by the treasurer at the Annual General Meeting.

Any cheques drawn against club funds should hold the signatures of the treasurer plus up to two other officers. All Cheques must be signed by two out of the three signatories.

All members of the Club shall be jointly and severally responsible for the financial liabilities of the Club.

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